



Terms & Conditions – Charge Accounts

Thank you for using Eagle Truck Wash for your fleet washing needs. We look forward to serving you. Please review and abide by the following terms and conditions keep your account in good standing. If ever you have questions or a need, please feel free to contact us anytime.

By using your Eagle Truck Wash Charge Account you agree to our terms and conditions as stated here in this letter. We reserve the right to alter our terms and conditions at any time and will provide any updated terms in writing. If ever you wish to change or close your account, please contact the corporate office using the information below. If you have a question on a wash or if your records differ, please contact us as soon as possible so that we can investigate and resolve the matter promptly.

Terms:

- Due 30 days from Invoice Month, payable by the end of the following month; regardless if you are paying via statement or per invoice. Paying by statement is preferred but not required.
I.e.: Payment for all of January invoices must be received in full by the last day of February.
- Forms of Payment Accepted are company checks, major credit cards and EFT/ACH deposits. Excessive credit card transactions may incur an administrative charge to your account at our discretion.
- Payment Remittance must include your customer number and indicate which invoices or statement you are paying.
- Payments are to be remitted to:
Eagle Truck Wash
6535 S. Dayton St. Suite 3700
Greenwood Village, CO 80111
- Please notify us of any differing records, disputes or questions as soon as possible.
- Credit Holds are placed on accounts with outstanding balances of 60+ days.
- Account closure and collections are reserved for accounts with outstanding balances of 90+ days, at our discretion.
- The required minimum annual average usage should not be less than \$1,800.00.



Conditions:

Due to rising costs of doing business and to avoid price increases we do require minimum average annual usage of \$1,800.00. Any account not meeting that minimum will be reviewed on a case-by-case basis and may be closed at our discretion.

We can not provide Food-Grade Wash Certification, Petroleum Product removal/disposal, Kosher Washes or HAZMAT removal/cleaning of any kind.

We require being kept up to date regarding any changes to your company name, billing address, phone numbers, accounts payable contacts, email addresses and submittal or payment procedures.

Individual invoices are provided at the time of service to the individual obtaining our services, usually the driver. It is the responsibility of that party to submit the invoices.

We will provide you with a monthly *Statement* showing all unpaid invoices as of the end of the month. We can also provide an *Activity Report* which shows all invoices for a given time period regardless of payment status. The Activity Report lists the driver name, truck number, trailer number, itemized services and costs; everything listed on individual invoices save for the location and remittance addresses.

Invoices are due 30 days from invoice month, payable by the end of the following month. For example, payment for all of January invoices must be received in full by the last day of February. Payments received after the end of the month will not be reflected on your statement.

It is your responsibility to pay the statement according to our terms regardless of any internal reconciliation with your drivers or others involved in your billing process.

Outstanding balances at or over 60 days will initiate a Credit Hold on your account until paid or resolved. Outstanding balances at or over 90 days may initiate account closure and collections.

Any payment remittance needs to include your customer number and indicate which invoices or statement that you are paying. All payments are to be sent to the remittance address.

Major credit cards accepted at our corporate office require a signed Authorization Form to maintain PCI compliance and for audit purposes. Sensitive information is treated with the utmost respect, privacy and security. Any authorization may be revoked by you at any time in writing. Due to credit card transaction fees, we suggest that credit card payments be used for multiple invoices or complete statements. Excessive credit card transactions may incur an administrative charge to your account at our discretion.

Please contact us if you have special needs or wish to discuss our terms or your account. We are happy to work with you to meet your needs if at all feasible. Thank you for your patronage.